

# CIRCULAR

Circular Number: \_\_\_\_\_

**To:** All students and staff

**From:** Rudi van der Merwe  
Manager: Transport and Logistics  
Masada Building  
APK

**Subject: Inter Campus Bus Service, starting on 14 February 2022**

Kindly take note of the following.

As of 14 February 2022, the Inter Campus Bus Service will operate between the four campuses as per the published schedule, **Annexure A** and Academic Calendar **Annexure B**.

**Important Rules to adhere to.**

Passengers will not be allowed to enter a bus without a facemask and Covid-19 screening, that will be done by Protection Services staff at the respective campuses.

All passenger while traveling on the buses must wear their facemask and will not be allowed to remove it.

All passengers must sanitize their hands before entering the buses.

All passengers must produce a valid UJ student and staff card to gain access to the buses.

**Bus stops that will be used at the campuses**

The normal bus stops at DFC and SWC will be used.

The bus stop at APB will be used which is on campus in Bunting Road.

The bus stop at APK will be used which is at Kingsway visitors parking (opposite the main gate).

As of 19 February 2022, the Saturday bus service will operate on the following Saturdays as per scheduled times listed.

February	March	April	May	June
19 - 26	5 - 12 - 19 - 26	16 - 23 - 30 2 to 10 is Recess	7 - 14 - 21 - 28 28 to 31 study break week	4 - 11 - 18 1 <sup>st</sup> is study break 2 to 24 is Assessments 25 to 30 is Recess & Supplementary Assessments

July	August	September	October	November	December
23 - 30 1 to 17 is Recess 11 to 15 is Supplementary Assessments	6 - 13 - 20 - 27 1 to 3 is Special Assessments	17 3 to 11 is Recess 24 is public holiday	1 - 8 - 15 - 22 - 29 22 to 26 study break week	5 - 12 19 to 27 is study break 28 to 30 is Supplementary Assessments 25 to 30 is Recess & Supplementary Assessments	1 & 2 is Supplementary Assessments 3 to 31 is Recess

### **Bus Operation**

Two buses will operate as listed below.

From 07:00 – 15:00

#### **Bus 1: DFC to APB and APK and return:**

DFC Depart	APB Depart	APK Depart	APB Depart	DFC Depart
07:00	07:30	07:45	08:00	08:30
-	09:00	09:15	09:30	10:00
-	10:30	10:45	11:00	11:30
-	12:00	12:15	13:00	13:30
-	14:00	14:15	14:30	15:00 – return to depot

#### **Bus 2: SWC to APK and APB and return:**

SWC Depart	APK Depart	APB Depart	APK Depart	SWC Depart
07:00	07:45	08:00	08:15	09:00
-	09:45	10:00	10:15	11:00
-	11:45	12:00	12:15	13:00
-	13:45	14:00	14:15	15:00 – return to depot

#### **Note:**

**Buses will only operate on weekdays and the dedicated Saturdays as per the academic calendar of UJ.**

The normal UJ rules are applicable to this service.

No drinking of alcohol or smoking on the buses are allowed.

No unlawful passengers will be allowed, only registered UJ students with a valid UJ student card and UJ staff with a valid UJ staff card will be allowed to make use of the service.

**No unlawful stops (pick-up or drop-off en route) between the campuses will be allowed.**

**The only stops (pick-up and drop-off) will be at the dedicated bus stops on the four campuses.**

The circular will be placed on uLink as well, to ensure that students are aware of the published circular.

Regards  
Rudi van der Merwe  
Manager: Transport and Logistics  
8 February 2022

**Annexure A    2022 SCHEDULE: Route 1 (7 x buses: DFC 1 - 7)**

<b>DOORNFONTEIN to BUNTING ROAD and KINGSWAY</b>						
Doornfontein Depart		Bunting Road Depart	Kingsway Arrive	Kingsway Depart	Bunting Road Depart	Doornfontein Arrive
DFC 1	06:20	06:50	07:00	07:05	07:15	07:45
DFC 2	06:20	06:50	07:00	07:05	07:15	07:45
DFC 3	06:20	06:50	07:00	07:05	07:15	07:45
DFC 4	06:20	06:50	07:00	07:05	07:15	07:45
DFC 5	06:30	07:00	07:10	07:15	07:25	07:55
DFC 6	06:40	07:10	07:25	07:30	07:45	08:15
DFC 7	06:50	07:20	07:35	07:50	08:05	08:35
DFC 1	07:50	08:20	08:35	08:40	08:55	09:25
DFC 2	07:50	08:20	08:35	08:40	08:55	09:25
DFC 3	07:50	08:20	08:35	08:40	08:55	09:25 Lunch
DFC 4	07:50	08:20	08:35	08:40	08:55	09:25 Lunch
DFC 5	08:00	08:30	08:40	08:45	08:55	09:25
DFC 6	08:20	08:50	09:00	09:05	09:15 Lunch	-----
DFC 7	08:40	09:10	09:20	09:25	09:35	10:05
DFC 1	09:30	10:00	10:15	10:20	10:35	11:05 Lunch
DFC 2	09:30	10:00	10:15	10:20	10:35	11:05 Lunch
DFC 5	09:30	10:00	10:15 Lunch	11:45	11:55	12:25
DFC 3	10:05	10:35	10:50	10:55	11:10	11:40
DFC 4	10:05	10:35	10:50	10:55	11:10	11:40
DFC 7	10:05	10:35	10:50 Lunch	11:20	11:35	12:05
DFC 6	-----	10:50	11:05	11:10	11:25	11:55
DFC 1	11:35	12:05	12:20	12:25	12:40	13:10
DFC 2	11:40	12:10	12:25	12:30	12:45	13:15
DFC 3	11:45	12:15	12:30	12:35	12:50	13:20
DFC 4	11:50	12:20	12:40	12:45	13:00	13:30
DFC 6	12:00	12:30	12:45	12:50	13:05	13:35
DFC 7	12:10	12:40	12:55	13:00	13:15	13:45
DFC 5	12:30	13:00	13:15	13:20	13:35	14:05
DFC 1	13:15	13:45	14:00	14:05	14:20	14:50
DFC 2	13:20	13:50	14:05	14:10	14:25	14:55
DFC 3	13:25	13:55	14:10	14:15	14:30	15:00
DFC 4	13:35	14:05	14:20	14:25	14:40	15:10
DFC 6	13:40	14:10	14:25	14:30	14:45	15:15 Lunch
DFC 7	13:50	14:20	14:35	14:40	14:55	15:25
DFC 5	14:10	14:40	14:55	15:00	15:15	15:45
DFC 1	14:55	15:25	15:40	15:45	16:00	16:30
DFC 2	15:00	15:30	15:45 Lunch	16:20	16:35	17:05
DFC 3	15:05	15:35	15:50	15:55	16:10	16:40 Lunch
DFC 4	15:15	15:45	16:00	16:05	16:20	17:00
DFC 7	15:30	16:00	16:15	16:20	16:35	17:05
DFC 6	15:50	16:20	16:35	16:40	16:55	17:25
DFC 5	15:50	16:20	16:35	16:40	16:55	17:25
DFC 1	16:35	17:05	17:20 Lunch	17:50	18:05	18:35
DFC 4	17:05	17:35	17:50	17:55	18:10	18:40 Lunch
DFC 3	17:10	17:40	17:55	18:00	18:15	18:45 ⇨
DFC 2	17:10	17:40	17:55	18:00	18:15	18:45 ⇨
DFC 7	17:10	17:40	17:55	18:00	18:15	18:45 Lunch
DFC 5	17:30	18:00	18:15	18:20	18:35	19:05 Lunch
DFC 6	17:30	18:00	18:15	18:20	18:35	19:00
DFC 1	18:40	19:10	19:25	19:30	19:45	20:15
DFC 3	18:50	19:20	19:35	19:40	19:55	20:25
DFC 2	18:50	19:20	19:35	19:40	19:55	20:25
DFC 6	19:05	19:35	19:50	19:55	20:10	20:40
DFC 4	19:10	19:40	19:55	20:00	20:15	20:45
DFC 7	19:15	19:45	20:00	20:05	20:20	20:50
DFC 5	19:35	20:05	20:25	20:30	20:45	21:15
DFC 1	20:20	20:50	21:05	21:10	21:25	21:55
DFC 3	20:30	21:00	21:15	21:20	21:35	22:05
DFC 2	20:30	21:00	21:15	21:20	21:35	22:05
DFC 6	20:45	21:15	21:30	21:35	21:50	22:20
DFC 4	20:50	21:20	21:35	21:40	21:55	22:25

**SCHEDULE: Route 2 (5 x buses: SWC 1 – 5)**

# SWC - APK - APB - SWC

	SOWETO Depart	KINGSWAY Arrive	KINGSWAY Depart	Bunting Depart	KINGSWAY Depart	SOWETO Arrive
SWC 1	06:10	06:50	06:55	07:10	-----	07:50
SWC 2	-----	-----	07:00	-----	-----	07:40
SWC 3	-----	-----	07:00	-----	-----	07:40
SWC 4	06:20	07:00	07:05	07:20	-----	08:00
SWC 5	06:30	07:10	07:15	07:30	-----	08:10
SWC 2	07:45	08:25	08:30	-----	-----	09:10
SWC 3	07:45	08:25	08:30	-----	-----	09:10
SWC 1	08:00	08:40	08:45	09:00	-----	09:40
SWC 4	08:10	08:50	08:55	09:10	-----	09:50
SWC 5	08:20	09:00	09:05	09:20	-----	10:00 Lunch
SWC 2	09:15	09:55	10:00	-----	-----	10:40
SWC 3	09:15	09:55	10:00	-----	-----	10:40 Lunch
SWC 1	09:45	10:25 Lunch	11:00	11:15	-----	11:55
SWC 4	10:00	10:40 Lunch	11:15	11:30	-----	12:10
SWC 5	10:40	11:20	11:25	11:40	-----	12:20
SWC 2	10:45	11:25 Lunch	11:55	-----	-----	12:35
SWC 3	11:10	11:50	11:55	-----	-----	12:35
SWC 1	12:00	12:40	12:45	13:00	-----	13:40
SWC 4	12:20	13:00	13:05	13:20	-----	14:00
SWC 5	12:30	13:10	13:15	13:30	-----	14:10
SWC 2	12:40	13:20	13:25	-----	-----	14:05
SWC 3	12:40	13:20	13:25	-----	-----	14:05
SWC 1	13:50	14:30 Lunch	15:00	15:15	-----	15:55
SWC 4	14:10	14:50 Lunch	15:20	15:35	-----	16:15
SWC 2	14:10	14:50	14:55	-----	-----	15:35
SWC 3	14:10	14:50	14:55	-----	-----	15:35
SWC 5	14:20	15:00 Lunch	15:30	15:45	-----	16:25
SWC 2	15:40	16:20	16:25	-----	-----	17:05 Lunch
SWC 3	15:40	16:20	16:25	-----	-----	17:05
SWC 1	16:00	16:40	16:45	17:00	-----	17:40
SWC 4	16:20	17:00	17:05	17:20	-----	18:00
SWC 5	16:30	17:10	17:15	17:30	-----	18:10
SWC 2	17:10	17:50	17:55	-----	-----	18:35
SWC 3	17:10	17:50 Lunch	18:25	-----	-----	19:05
SWC 1	17:45	18:25	18:30	18:45	-----	19:25
SWC 4	18:05	18:45	18:50	19:05	-----	19:45
SWC 5	18:15	18:55	19:00	19:15	-----	19:55
SWC 2	18:40	19:20	19:25	-----	-----	20:05
SWC 3	19:10	19:50	19:55	-----	-----	20:35
SWC 1	19:30	20:10	20:15	20:30	-----	21:10
SWC 4	20:00	20:40	20:45	21:00	-----	21:40
SWC 2	20:10	20:50	20:55	21:10	-----	21:50
SWC 5	20:30	21:10	21:15	21:30	-----	22:10
SWC 3	20:40	21:20	21:25	21:40	-----	22:20
SWC 1	21:15	21:55	22:00	22:15	-----	22:55
SWC 4	21:45	22:25	22:30	22:45	Return to depot	
SWC 5	22:15	22:55	-----	-----	Return to depot	

**NB: The schedules are a guideline and not a given, when a bus arrives earlier than the given time and are loaded to its full capacity, the bus will depart before the scheduled time. Other factors, which influence the scheduled time, are traffic congestions, road works, broken traffic lights and rain. We will however endeavour our utmost best to follow the published schedule.**

Bus / Trip continue

Bus / Trip stops – return to Depot

**NB!! No other STOPS will be allowed between the Campuses. The Stabus- bus drivers will adhere to the schedule as above.**

**If there are complaints regarding the service, please contact the following numbers;**

Stabus: Operations Manager: Karl Myburgh (011) 837 9934 / 083 647 7717

Manager: Transport and Logistics

Rudi van der Merwe (011) 559 4161 or 083 481 5510 or via e-mail: rudivdm@uj.ac.za

**NB: The three buses will be traveling between the SWC and DFC campuses ONLY, by using the Freeway. With No Stops in-between or along the way / or will deviate from the set route.**

**SCHEDULE: Route 3 (3 x buses: SWC 1 & 3 and DFC 2)**

<b>SWC to DFC</b>	<b>DFC to SWC</b>
-------------------	-------------------

SWC Depart	DFC Arrive	DFC Depart		DFC Depart	SWC Arrive	SWC Depart
SWC 1 06:20	07:00	07:05		DFC 2 06:20	07:00	07:05
SWC 3 06:20	07:00	07:05		DFC 2 07:50	08:30	08:35
SWC 1 07:45	08:25	08:30		DFC 2 09:20	10:00 Lunch	10:35
SWC 3 07:45	08:25	08:30		DFC 2 11:20	12:00	12:05
SWC 1 09:10	09:50	09:55		DFC 2 12:50	13:30	13:35
SWC 1 10:35	11:15 Lunch	11:45		DFC 2 14:20	15:00	15:05
SWC 1 12:15	12:55	13:00		DFC 3 15:00	15:40	15:45
SWC 1 13:40	14:20	14:25		DFC 2 16:25	17:25	17:30 Lunch
SWC 1 15:05	15:45	15:55		DFC 2 -----	-----	18:00
SWC 1 16:35 Lunch	-----	-----		DFC 3 16:30	17:10	-----
SWC 1 17:05	17:45	17:50		DFC 2 18:40	19:20	19:25
SWC 1 18:30	19:10	19:15		DFC 2 20:10	20:50	20:55
SWC 1 19:55	20:35	20:40		DFC 2 21:40	22:20	-----
SWC 1 21:20	22:00	-----				

**NB: The schedules are a guideline and not a given, when a bus arrives earlier than the given time and are loaded to its full capacity, the bus will depart before the scheduled time. Other factors, which influence the scheduled time, are traffic congestions, road works, broken traffic lights and rain. We will however endeavour our utmost best to follow the published schedule.**

Bus / Trip continue

Bus / Trip stops – return to Depot

**NB!! No other STOPS will be allowed between the Campuses. The Stabus- bus drivers will adhere to the schedule as above.**

**If there are complaints regarding the service, please contact the following numbers:**

Stabus: Operations Manager: Karl Myburgh (011) 837 9934 / 083 647 7717

Manager: Transport and Logistics

Rudi van der Merwe (011) 559 4161 or 083 481 5510 or via e-mail: rudivdm@uj.ac.za



## 2022 Academic Calendar

(Senate approved 18 March 2021)

### Calendar details:

Academic activity	Date
University re-opens for Support employees	3 January
University re-opens for Academic employees	12 January
Second Semester (of previous year) Supplementary Assessments	29 November 2021 to 3 December 2021
Online Registration (for returning and first year students)	17 January to 11 February
Second Semester (of previous year) Special Assessments	17 to 21 January
Academic Research	24 January to 13 February
First Semester	14 February to 27 May
Mid-semester Recess (First Semester). This recess period may be used to catch up on academic activities	2 to 10 April
Study Period for Students	28 May to 1 June
First Semester Final Assessment	2 to 24 June
Winter Vacation	25 June to 17 July
First Semester Supplementary Assessments/Academic Research	11 to 15 July
Second Semester	18 July to 21 October
First Semester Special Assessment	28 July to 3 August
Mid-semester Recess (Second Semester)	3 to 11 September
Study Period for Students	22 to 26 October
Second Semester Final Assessment	27 October to 18 November
Study Period for Students	19 to 27 November
Second Semester Supplementary Assessments	28 November to 2 December
Start of Summer Holiday for students	3 December
Start of December Holiday for academic employees (by the end of business day)	9 December
University closes for the December Holidays for support employees (by the end of business day)	14 December
Second Semester (Special Assessment)	16 to 20 January 2023

**Important Notes:**

University re-opens for support employees	3 January
University re-opens for academic employees	12 January
Academic classes start for returning and first-year students	14 February
Lecturing Timetable Switches	The lecturing timetable of a Monday be followed on: Thursday 24 March, Tuesday 10 May, and Thursday 18 August 2022.
University Holiday	8 August
Start of December Holiday for academic employees (by the end of business day)	9 December
University closes for the December Holidays for support employees (by the end of business day)	14 December

**Public Holidays:**

New Year's Day	1 January
Human Rights Day	21 March
Good Friday	15 April
Family Day	18 April
Freedom Day	27 April
Workers' Day	1 May
Public Holiday due to Workers' Day on Sunday	2 May
Youth Day	16 June
National Women's Day	9 August
Heritage Day	24 September
Day of Reconciliation	16 December
Christmas Day	25 December
Day of Goodwill	26 December

## 2022 Academic Calendar Mapping

### JANUARY

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### FEBRUARY

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

### MARCH

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### APRIL

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### MAY

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### JUNE

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### JULY

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
<del>11</del>	<del>12</del>	<del>13</del>	<del>14</del>	<del>15</del>	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### AUGUST

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### SEPTEMBER

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### OCTOBER

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### NOVEMBER

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
<del>28</del>	<del>29</del>	<del>30</del>				

### DECEMBER

M	T	W	T	F	S	S
			<del>1</del>	<del>2</del>	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- - Assessments
- - Academic Research
- Supplementary Assessments
- - Special Assessments
- - Academic classes
- - Study Break
- Recess
- - Public Holidays
- - University Holiday
- Public School Holidays